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Date: April 18, 2025

To: Superintendent's Cabinet

From: Kellee McManus

Regarding: For Your Review and Feedback at Board Presentation Review on April 21, 2025

Policy 2410 and Procedure 2410P

Revisions are from Jeanne Willard. Dates are being revised in anticipation of the next group of ninth graders starting high school in the 2025-26 school year.

Policy 6114 and Procedure 6114P

Revisions are from Becky Thomas for the 2025-26 school year. Revisions increase the capital asset threshold from \$5,000 to \$10,000. This increase changes the requirement for board approval of donations to greater than \$10,000; for superintendent or designee approval to \$5,000 or greater but less than \$10,000; and for principal or program director approval to less than \$5,000.

Procedure 6213P Reimbursement for Travel Expenses

Revisions are from Becky Thomas for the 2025-26 school year. Revisions increase the meal per diem rates for ASB and employee travel.

Procedure 6801P Capital Asset Accounting

Revisions are from Becky Thomas for the 2025-26 school year. Revisions increase the capital asset threshold from \$5,000 to \$10,000 for equipment, and adds language regarding leased equipment and facilities, and subscription based IT arrangements.